

Greenwood Education Foundation Board Meeting Agenda

February 9th, 2026

1. Call to Order; Welcome to Erin Biggs

2. Treasurer's Report - Peter

3. Approval of Minutes - Amy

4. Monthly Icebreaker - Tiffany - Board Nomination Discussion

4. Committees

A. Special Events - Dawn & Chloe

1. Bags & Bourbon Bingo Update

2. Rock the Block Update - Mike

B. GEF Cares - Julia & Tracie

1. 2nd Semester Supply Distribution Wrap-up

C. Monte Carlo - Megan & David

1. 19 Days! SOLD OUT!

2. Jobs sign up

3. Remaining bottles, items, certificates

4. Day of - meeting time, place, & expectations

D. Grants - Amy

1. General Grants update

E. Scholarships - Peter

1. GEF Scholarships deadline - March 6th

5. Old Business

A. Endowment Committee - Tiffany

6. New Business

A. Bank accounts - closing 5/3 accounts, converting to CDs, opening MMA; moving money to Modern Woodmen

B. Mo's Beneficiary Dinner

7. Next Meeting Date - March 9th, 2026

ED REPORT - 2/9/26

INTERN- Landon and I have met every Monday to get acquainted and help guide him on his student-based project with GEF. To date, Landon has created visual posters of all the fall grant winners. After some modeling and revising of emails, he has also introduced himself to GHS staff/admin as our current intern and asked Mrs. Green to publish the posters of all high school recipients on her social media channels. This semester, his main focus will be on internal promotion of Rock the Block and engaging the student body to participate.

TEACHER APPRECIATION EVENT- Draft Day has agreed to be the main location for the hospitality tent and check in station. I had the opportunity to attend a Discover Old Town Greenwood board meeting and pitch our concept to local businesses in the area. All seemed to be receptive. Over the next two months, additional work will be done to finalize business participation and educator specials for promotion.

CARES SCHOOL SUPPLY DISTRIBUTION- The GEF Cares bus went to all six schools in the month of January to distribute school supplies. While the temperatures outside were very cold, the bus maintained heat and the visits were well attended. Landon is working to finalize our distribution totals, but so far, we seem to be on track for last year's totals.

INAPEF- As mentioned in December, I have been asked to join the board for the Indiana Association of Public Education Foundation. They held their first board meeting/retreat in January and I had the opportunity to meet a variety of new EDs from across the state. My current work will be on their grant committee and I feel strongly that the relationships I am building within this organization will be beneficial for GEF in the future.

SOCIAL MEDIA- In the month of January, we hit a milestone in our social media numbers as we have tipped the scale at 2,000+ followers! This has been a long journey but serves as a powerful tool to communicate with both staff, parents, and the community at large.

COMMITTEE HANDBOOK- It has been on our agenda to begin writing a handbook for each committee detailing the inner workings of each committee, the calendar and process in which to follow, and hopefully create a smooth transition as board members and chairs transition out of GEF and we welcome new members on. In January, the first official step was taken with the special events team regarding the Bags and Bourbon Bingo event. This handbook will be used as a tool this first year and will be reevaluated in May to see if the committees would like to make any adjustments. **OK**

MO'S A PLACE FOR STEAKS WINE DINNER- I have been in communication with the event staff at Mo's. Along with donating an amainze live auction item valued at \$2,000, they have also asked to partner for wine/bourbon dinner where we would be the beneficiary. Their goal is to host these a couple times a year and a portion of the ticket sales is dedicated to a local nonprofit. For the event, all that is required for GEF is to help spread the word and promote the event on our networking channels. Mo's takes care of the rest! If we would like to have a few auction items on hand, we are allowed to, but it is not required. As a beneficiary, GEF receives 25% of the ticket sales and 10% of the vendor/liquor sales of that evening. There is also a possibility of adding a donation line for all customer receipts for the remainder of the month. This opportunity is a no/low lift for GEF with the potential to raise a fair amount of funds for GEF.

UNUSED GRANT FUNDS- Peter, Amy, and myself have been in talks with Veronica Crook, the school corporation treasurer, regarding unused grant funds sitting in school accounts. The GEF grant policy explicitly states that recipients have a six-month window to spend their funds and implement their grant. Following that spend/implementation period, they are required to submit a report. It has come to our attention that some funds dating back to 2022 are remaining in these accounts. We are working with Veronica and the school treasurers to create a simple and clear reporting system moving forward. Once the financials are clarified, we will leave each school an overage balance not to exceed \$500. These funds will be used to cover miscellaneous charges on purchases without creating a burden to teachers, treasurers, or GEF. School treasurers will now have a due date for each cycle (June 30 for Fall grants; December 31 for spring grants) at which time they will transfer all remaining funds out of teacher sub accounts and back into the GEF general sub account. In February of each year, the GEF will meet with Veronica to compare financial data and checks will be written back to the GEF for any unspent funds that exceed the \$500 balance.

GRANTS- We received notification that we have been awarded \$1,000 from the Hensley Legal Group. These funds are specifically allocated to the Youth Leadership Academy grant.