

BOARD MINUTES



Date: 3/10/25

Location: Greenwood Administration Building

Attendance: Joe Harding (President), Amy Jones (Secretary), Megan Zaborowsky (Vice President), Dawn Arnold, Phil Strack, Chloe Moton, Mark Wallischeck, Mike Zafiroff, David Dean, Jen Whitson, Angie Glynn, Dr. Terry Terhune (*ex-officio*), Tiffany Woods (Executive Director)

1. Call to order 7:07 p.m.
2. Treasurer's Report: Peter is not at the meeting, no questions or discussion from the board about Peter's report/email
 - a. **Motion to Approve Treasurer's Financial Report by Angie G., second by Megan Z., Board approved.**
3. Review of the Minutes of the February meeting:
 - a. One change noted – Section 6c(4) of minutes change "Citibank" to "Lake City Bank"
 - b. **Motion to Approve February Minutes with noted change by Chloe M., Second by Angie G., Board approved.**
4. Monthly Icebreaker – none this month
5. Committees:
 - a. Special Events (report from Dawn):
 - i. Bags and Bourbon Bingo update – Kleenex donations/door prize; Shawn getting mini-bourbons for tie breakers (need clarity on number of wristlets – also for tie breakers); have secured the money machine; all baskets are planned; TW getting bingo supplies; one table left to sell and 2 game sponsors left to sell
 - ii. Teacher Appreciation – week of May 5-9; TW announces we have \$1250 pledged from donors to be used by GEF to celebrate staff; Events team plans to have one day of donuts/juice (can get 45 dozen donuts from Boyden's Bakery for \$566) and a second day with cookies and drinks (have 544 cookies donated from McDonald's), will get juice and lemonade from Costco, still need plates and napkins; deliveries to the schools will be on Tuesday and Friday of Teacher Appreciation week
 - b. GEF Cares (Tiffany gives update for Tracie & Julia):
 - i. School Supply Distribution update – bus delivered supplies over the last week; ¾ elementary schools are done (not SW) and have yet to schedule GMS and GHS (high school may need to be over 2 days); teachers came out and visited the bus during lunch/prep period.

- a. Hot items – headphones, hand sanitizer, Clorox wipes, Kleenex (may hold on to the collections from Bingo for distribution from the bus next year)
 - b. Starting to line up donation bins for next school year
 - ii. Teacher/Staff communication regarding Helping Hands – online registration form is currently password protected for specific staff to access; will make posters for schoolwork rooms with the process and information for HH requests bc there are still a lot of mistakes when applying, especially around what qualifies.
- c. Monte Carlo Wrap Up (report from Megan & David):
 - i. Megan shares some comprehensive feedback about the event and invites the board to forward by email any additional thoughts, concerns, comments about the event, pros or cons
 - ii. Event stayed close to budget, yielded more sponsorship monies and the profit is likely in the 65K-70K range
 - iii. Clean up was easier – need to be more organized next year about loading the bus so that nothing gets broken or mishandled
 - iv. Reminder that Endress will be spreading out sponsorship monies going forward so we will not likely have E&H as a title sponsor in the future; need to start thinking about this now so we can absorb the change
 - v. Reminder that GEF relies on all board members to get and maintain sponsors
 - vi. TW reports that touchpoints have been assigned for people to call sponsors to say thank you (through Charity Proud)
 - vii. Joe thanks the board for the hard work on MC and advises that the majority of the funds were obtained by a small number of board members
 - a. Reminder that everyone needs to do their part, bring in their own contacts and if not comfortable making the ask, pass the information along for another person to make contact
- d. Grants (report from Amy)
 - i. Amy addresses board regarding whether a spring grant applicant is permitted to apply for the spring cycle and also apply for the Super Grant; lengthy board discussion (facing this issue during current grant cycle)
 - a. Board decides that an applicant cannot double dip – cannot apply for both grants for the same project;
 - b. An applicant may apply for the spring grant cycle and the Super Grant for two unrelated and independent projects;
 - c. Board discussion included whether or not we should create a third grant review period for the SG, to eliminate the conflict – board decides against this as a solution;
 - d. Board also addresses whether or not a Super Grant applicant who does not receive the SG award can receive partial funding for their project by applying for a spring grant as well (slightly different scenario);
 - 1. Board decides this is not permitted; if an applicant does not win the SG, they will be encouraged to alter their project and apply

for a fall grant with a new and reduced budget (this is the current process in place) but cannot apply for both as a default in the event there are not the SG recipient;

- ii. Grant recommendations will be discussed at next board meeting for 2025 spring grant and Super Grant applicants
 - a. Team is leaning towards having no theme going forward with the SG, this year yielded 7 applications which seems to be an indicator of the success of keeping the topic open ended.

6. Old Business:

- a. Community Cares Center Fund – this issue was tabled at the February meeting so TW could follow up with the Jones family about the significant donation they made towards this MC direct giving initiative from 2021; Jones family wishes for the funds to be restricted to GEF Cares use; **Motion to move funds currently identified as the Community Cares Center Fund to general restricted Cares Fund, by Megan Z., Second by David D., Board approved.**
- b. Alumni keychains – Tiffany advises she would like to obtain GEF keychains that have a QR code that directs a person to the alumni contact form; would like to handout at graduation and have for other events; TW advises there are funds from the Alumni and Milestone events that could be used to purchase keychains and priced them at \$450 for 250-400 keychains (depending on double sided); **Motion to designate \$450 to purchase keychains for alumni use by Mike Z., Second by Jen W., Board approved.**
- c. As part of the Alumni event, GEF collected the registration fees for cheerleading alumni in an effort to also capture their contact information in Charity Proud; these funds were intended to go to the Green and Gold Woodmen Cheer Club (cheerleading booster club); **Motion for \$315.00 to be paid to the Green and Gold Woodmen Cheer Club Inc. by Mike Z., Second by Dawn A., Board approved.**

7. **Motion to adjourn meeting at 8:31 p.m.**

Next Regular Meeting: April 14, 2025, 7 p.m.