

Date: 05/14/2024

Location: Greenwood Administration Building

Attendance: Tiffany Woods (President), Peter Goerner (Treasurer), Jen Whitson, Amy Jones, Megan Zaborowsky, Dawn Arnold, Dr. Terry Terhune, Julia Reynolds, Joe Harding, Lissi Lobb (Secretary), Angie Glynn, Michael Zafiroff

1. **Call to Order: 7:12 p.m.**
2. **Treasurer's Report:**
 - a. **Reviewed April financials: Fair amount of cash in bank and CDs. Grants and scholarships have not yet been paid out. Motion to approve Treasure's Report made by Amy, Second made by Lissi. Board Approved.**
3. **Approval of Minutes: Motion to Approve April Minutes by Jen, 2nd by Dawn, Board approved.**
4. **Committees:**
 - a. **Special Events:**
 - i. **Swing for the Green Event: 2024 event has been scheduled for Saturday 11/2/2024 2pm-5pm.**
 - ii. **Rock The Block: Event was a success. Brought in \$100 more than last year (\$1,600). The committee has identified strategies for next year to earn the larger awards. If you have a yard sign, please return to Michael. These signs will be stored in the shed and reused next year.**
 - iii. **Bags, Bourbon, and Bingo: Secured date for next year- Wednesday 4/16/2025.**
 - b. **GEF Cares:**
 - i. **CBDG Grant: Applied for grant for next school year (\$10,000 requested). Committee is looking to expand on mental health service options in Greenwood Schools. Reached out to Generations Counseling. Generations has provided information on 1:1 and/ or Group Therapy. Generations has a 12-week Adolescent DBT curriculum they have proposed to utilize. This information was included in our grant application.**
 - ii. **Committee met with the Greenwood Rotary Club. They have made a verbal commitment to give a \$2,000 grant to support the Coats, Cuts, and Cookies event this fall.**
 - iii. **GEF has received a \$2,000 grant from INAPEF which will be used for food insecurity in the district.**
 - iv. **Committee is working on game plan for back-to-school supplies. 3 local businesses have agreed to place boxes out to collect donations. Committee is looking for 8-10 business for this project. Please let Tracy or Julia know if you have any contacts with local businesses that would be willing to do this.**
 - v. **Shed: Gravel was donated by McCarty Mulch and placed at no cost to GEF or the school district.**
 - vi. **Bus Seats: Bus garage has taken the bus seats that we were needing to get rid of.**
 - c. **Teacher Liaison:**

- i. **Teacher Appreciation Week: Cookies were a big hit. American Wholesale Furniture sponsored this event with a \$500 donation. Information was shared with the district staff that American Wholesale Furniture is offering a 55% discount to educators and a 5% donation will be given to GEF from sales to Greenwood educators. American Wholesale has also committed to a \$1000 donation to be used for the Back-to-School Teacher meeting to cover the mini-grants & some promotional material to advertise our grant dates.**

5. Old Business:

- i. **New Board Members. Executive Committee held interviews with 4 candidates. Committee shared information on the candidates' professional backgrounds and areas of interests. Motion was made by Dawn to appoint all 4 candidates as board members. Second by Angie. Board Approved.**
 - a. **Mark Wallischeck**
 - b. **Phil Strack**
 - c. **Jill Griffith**
 - d. **Chloe Moton**
- ii. **Ex. Committee Vacancies: Nominations for Secretary and VP positions were discussed. Each position had 1 board member express interest. Motion made to appoint the below board members to these positions was made by Lissi. Second by Michael. Board Approved.**
 - a. **Secretary: Amy Jones**
 - b. **VP: Megan Zaborowsky**
- iii. **Grants Committee: Brad is rolling off the board but has agreed to serve on the Grants Committee as a non-board member. Brad has played a key role in this committee over the past few years. Motion made to approve by Joe. Second by Megan. Board approved.**
- iv. **Director of Development Update: Joe provided update that the hiring committee has discussed this position at length and the decision was made to hold on moving forward until after an ED is hired. This role may be useful in the future; however, the committee felt that it was best to fill ED role and determine what the needs of the ED were first before appointing a Director of Development.**
- v. **Financial Institutions: Peter provided a side-by-side comparison of the benefits offered at 5/3rd and Everwise Credit Union. Discussed the benefits of switching to Everwise. Peter proposed to switch financial institutions in June. GEF will need 2 accounts (Regular Account and Gaming Account). Motion to approve the change by Julia. Second by Jen. Board approved.**
 - a. **Everwise Business Checking Account Features discussed and approved.**
 - a. **Individuals allowed to be "account Signers to the GEF accounts: President, Treasurer, and Vice President**
 - b. **Individuals allowed to have online access: President, Treasurer, and Vice President**

- c. **Individuals allowed to use/ have a business credit card:**
President, Treasurer, Vice President, and Executive Director
 - i. **Motion made by Lissi to approve Executive Director to have a GEF business credit Card. Second by Joe. Board approved.**
- d. **Individuals authorized to sign for credit on behalf of GEF:**
President, Treasurer, Vice President
- e. **Who is the Card Holder: President, Treasurer, Vice President, and Executive Director**
 - i. **Limit for each card holder: \$5,000**
- f. **Global Limit for total credit: \$10,000**

6. New Business:

- i. **Annual Board Retreat: August 17th with Carolyn G. Topics to discuss long term (5-10 year) goals and tools/ education for fundraising and soliciting sponsorships.**
- ii. **2024/2025 Chair Committees: Reviewed process of committee selection to be completed each summer. Please let the chair of your current committees know if you wish to switch committees and roll off a current committee. A google doc will be sent in the coming weeks. Please rank your top 3 preferences.**
 - a. **Committee Status Updates:**
 - a. **Scholarship Committee:**
 - i. **Chair- Peter**
 - ii. **Current members: Jen, Angie, and Megan**
 - iii. **This committee is a secondary committee and not considered a primary committee.**
 - b. **Teacher Liaison:**
 - i. **Chair- Dawn**
 - ii. **Dawn would like to roll off as chair for 24/25 school year. This position has not had a delegated committee in the past but has functioned with volunteers.**
 - iii. **Discussed future plans for this role. Potential to move Thankful to Teachers to the Special Events Committee. This event lasts from end of Oct- first week of December. Also discussed repurposing other duties to ED role.**
 - iv. **6 Back to School meetings**
 - v. **Mini Grants**
 - vi. **Teacher Appreciation Week**
 - vii. **Quarterly Newsletter.**
 - c. **GEF Cares:**
 - i. **Co-Chairs: Julia and Tracy**
 - ii. **Current Members: Tiffany and Non Board Members- Donna Jones and Missy Jacobs.**

- iii. Hosts Coats, Cuts, and Cookies event
 - iv. Back to School Supply Drive
 - v. Music Therapy/ Mental Health Resources
 - vi. Food Insecurity initiatives
 - vii. Cares Fund
 - d. Grants
 - i. Chair: Amy
 - ii. Current Members: Joe, David, Brad
 - iii. Committee needs a new member to join and train as Amy plans to roll off this committee in the next year or two.
 - iv. Amy is developing a Grants Manual
 - v. A lot of the work is done by email. Committee is busy during grant cycle reviews.
 - e. Monte Carlo
 - i. Chair: Megan & David
 - ii. Changing venues this year. Committee will be in July to tour the new venue.
 - iii. Meetings occur monthly and increase to biweekly closer to the event.
 - iv. Goal is to get sponsorships early.
 - iii. JCCG Grant: Matching grant with \$850k in available funds to be awarded to local non for profit organizations. Tiffany has attended Q&A. Application opens June 5th and is due July 1st. Organizations must make commitment for matching funds. This match will require a board vote/ approval. Accounting for match began November 2023. Executive committee is confident in being able to submit an application with a substantial matching commitment. Information will be communicated as the proposal is developed. Funds may be reallocated from our CD investments or savings to satisfy GEF match obligation.
 - iv. Grant Watch Subscription: Website subscription for \$200 per year. Motion to approve made by Joe. Second by Amy. Board approved.
7. ED hiring Committee: ** Tiffany Excused herself from the meeting at this time **
- a. Committee proposed appointing Tiffany Woods as the Executive Director effective August 1, 2024. Committee and board discussed the benefit of this transition and the strengths that Tiffany has brought to her previous roles over the years. Discussed the tremendous growth of the board and the natural progression that has occurred over the past 2 years. Motion was made to appoint Tiffany as ED effective August 1, 2024, by Dawn. Second by Lissi. Board approved.
 - b. President vacancy: Joe was nominated to fill the President role, effective August 1, 2024, when Tiffany vacates this position to accept ED position. Motion was made to appoint Joe to President by Dawn. Second by Lissi. Board approved.
8. Meeting adjourned: 8:40pm

Next Meeting: July 15th
(due to 4th of July holiday)

