

Date: 10/16/2023

Location: Greenwood Administration Building

Attendance: Joe Harding, Angie Glynn, Shawn Bauer, Katy Frye (Executive Director), Tiffany Woods (President), Michael Zafiroff, Jen Whitson, David Dean, Tracie Rhyneerson, Lissi Lobb (Secretary), Brad Rose, Amy Jones, Megan Zaborowsky, Dawn Arnold, Dr. Terry Terhune

1. **Call to Order: 7:03 pm. Welcome Tracie Rhyneerson**
2. **Treasure's Report:**
 - a. **Reviewed financials**
 - b. **First payment for music therapy has been made and paperwork completed to receive reimbursement from CBDG grant.**
 - c. **Upgrading Pay pal account for Charity Proud**
3. **Approval of Minutes: Motion to approve by Megan, Second by Dawn**
4. **Committees:**
 - a. **Teacher Liaison: Dawn**
 - i. **Thankful for Teachers: Katy and Dawn are discussing how to update the offerings. Kickoff is November 1st.**
 1. **Discussing opportunity with Nothing Bundt Cake, Tried & True, and Coffee House 5.**
 2. **Yard signs are still undecided.**
 3. **Discussing tumblers. Purchase for \$8 and sell for \$15**
 4. **Email vote to come later if needed for up front costs.**
 - ii. **Special Events: Shawn**
 - i. **Swing for the Green Wrap Up: Event was successful for the first time. Balloons were donated by Up and Away. Later time of 5pm-8pm was helpful. Suggestion to keep the longest drive kept secret to not discourage players.**
 - ii. **Halloween Parade: Dressing the bus as a spider. Michael has ordered black pool noodles. Looking for options for eyes.**
 1. **Motion to approve \$150 for candy approved.**
 2. **Motion to approve \$250 for both Halloween and Christmas Parade approved.**
 - b. **GEF Cares: Joe**
 - i. **Helping Hands Update: Updated form has been completed and sent to Principals and SSAs with instructions/ guidelines on how to submit requests.**
 - ii. **Coats, Cuts, Cookies, Kicks event: \$1500 grant received from Everwise will be used for this event. gently used shoes and new socks will be added to the event. Event is November 8th. Registration form will have opportunity to mark shoe size. Using new coats instead of a coat collection. Nomad will be sending 7 or 8 barbers for haircuts. Event hosted at GMS.**
 - iii. **CDBG reimbursement: Had first group invoice come in for Music Therapy. 2 groups at Northeast. Isom has expressed interest in a group and Northeast is planning another group.**
 - c. **Grants: Amy**

- i. **New Teacher Grants:** Cyle grant closed 10/15. Total of 24 new teacher grants. Motion to approve 1 remaining grant approved.
 - ii. **Grants:** 2 Woodmen Way applications and 11 Fall Grant Cycle applications received. Brad has been blinding the applications. Committee meets November 1st for initial review.
 - iii. **Technology Super Grant** opens November 1st. FAQs are completed. Watch email, blinded applications will be sent prior to the next board meeting for review.
 - e. **Monte Carlo**
 - i. **Signage & promotional material:** Electronic copies will be sent via email.
 - ii. **Google doc** to be sent to track sponsorship and donations communication.
 - iii. **Board expectations:** All board members are expected to attend and work the event. Expected to obtain sponsors and donations.
 - iv. **Need to start thinking of Top Chip winners.**
 - v. **Tickets go on sell 12/1.** Hope to fill all sponsorship spots by then.
- 5. **ED Report**
 - i. **Tried & True:** Katy is meeting with owner Thursday. Discussion of potential Dine to Donate. 10% of sales are donated.
 - ii. **Graphic Design Work:** Monte Carlo graphics are completed. Katy has printed posters.
 - iii. **INAPEF grant/ classes:** Katy was awarded a grant to take 2 courses. Selection will be made soon.
 - iv. **JCREMC Round Up Grant:** Katy is applying for this grant in hopes to use to fund the Super Grant.
 - v. **Sponsor list:** Katy is putting a list of sponsors for Monte Carlo. This list will be new sponsors and/ or previous sponsor that has not donated for a few years. This list will be separate from Megan's list. Katy will take lead in contacting these companies.
- 6. **Old Business:**
 - i. **Greater Giving and Charity Proud Platforms:** David gave update on the transition to the new platform. System is up and tickets are ready for purchase.
 - ii. **VP Position:** Reminder this position is open. No real duties are listed in the bylaws. This role is meant to be a transition into future president role.
 - iii. **Christmas Parade:** 3 weeks after the Halloween Parade. Saturday November 18th. Parade is new to Greenwood. The parade is in the evening....so we cannot throw things. Budget approved for both parades (see above)
- 7. **New Business:**
 - i. **Bags& Bourbon Bingo Event-** Dawn presented bingo proposal. Motion approved for April 3rd.
 - ii. **Office 365:** approved with 10 free accounts. Accounts made for Exec team and all board chairs. Platform has OneDrive that will be used to house documents so that there is a continuous flow of information when members role off. Request for each committee to begin creating a document/ manual of all

forms, processes, events, etc. Goals is to have all committee documents completed by March 2024 and in the appropriate folder.

- iii. **2024 Budget:** Budget will be proposed at the November meeting. Peter will be sharing with each committee chair the allotted amount for discussion prior to the November meeting. Budget runs on a calendar year (Jan 1- December 31). Bus insurance went up 47% this year with no justification. Board was asked for connections for insurance carriers. This year annual premium was \$1100.
- iv. **Annual Report** has been completed and printed. Please use these for potential sponsors.

Next Meeting: November 13th

