

Date: 11/13/2023

Location: Greenwood Administration Building

Attendance: Shawn Bauer, Katy Frye (Executive Director), Tiffany Woods (President), Peter Goerner (Treasurer), Michael Zafiroff, Jen Whitson, David Dean, Tracie Rhyneanson, Brad Rose, Amy Jones, Megan Zaborowsky, Dawn Arnold, Dr. Terry Terhune

1. **Call to Order: 7:04 p.m.**
2. **Treasurer's Report:**
 - a. **Reviewed financials**
 - b. **Money rolling in for sponsorships for Monte Carlo.**
 - c. **Approval of Treasurer's Report: Motion to approve by Shawn, Second by Amy. Approved.**
3. **Approval of Minutes: October minutes not distributed. Lissi will send and they will be reviewed and approved via email.**
4. **Committees:**
 - a. **Teacher Liaison: Dawn**
 - i. **Thankful for Teachers has had an amazing start.**
 1. **Changes in offerings have been positive - LeCroissant, Brick & Mortar, tumblers, etc.**
 2. **Principals have given mini grant nominees to Dawn for random \$100 drawings in buildings.**
 3. **\$1000 profit at middle of the month; will run until the end of the month.**
 - b. **Special Events: Shawn & Jen**
 - i. **Bourbon, Bags & Bingo Event: will be held on 4/3/24; deposit paid to the Greenwood Moose. License will be applied for; \$35 per person or \$280 a table. Focus on small businesses for sponsors. Will also have a 50/50.**
 - ii. **Christmas Parade: Dressing the bus as the Grinch. Jen has organized this. Can walk the sidewalks and hand out candy but cannot walk on the street and throw candy. Staging/set up at 4:30 at Greenwood United Methodist; parade will begin at 5:30.**
 - c. **GEF Cares: Tiffany**
 - i. **Coats, Cuts, Cookies, Kicks event: Registration had to be stopped at 350; 210 coats were distributed and approximately 90 haircuts were given. United Way donated 50 coats. The registration process this year worked well. The bus will be coming to each school for kids that were unable to attend the event. Tracie will be in touch with the SSA's at each building.**
 - d. **Grants: Amy**
 - i. **New Teacher Grants: Last three new teacher grants were distributed. Discussion was had regarding new teacher grant question - if a teacher leaves the district, can they take the items with them. In this case, the check is made payable to the teacher, not the school, so they may take.**

- ii. **Fall Grants: Total of \$14,091.92 for 10 grants. All but three grants will be fully funded. Motion to approve: Amy; Second by Dawn. Approved.**
 - iii. **Woodmen Way Grant: Two submitted; winner is a cheerleading grant for approximately \$1000. Grant will buy primarily safety equipment. This will be presented when fall grants are. It is a surprise. Motion to approve by Amy; Second by Jen. Approved. Additional discussion was had about if we are going to fund teams or clubs beyond the Woodmen Way process.**
 - iv. **Technology Super Grant went live November 1st. Applications are due by February 28th.**
 - e. **Monte Carlo**
 - i. **Signage & promotional material and Google doc was distributed to the board in mid-October via email.**
 - ii. **Sponsorships are rolling in and need to be secured before November 30th to identify how many tickets, if any, for the general public.**
 - iii. **Board expectations: All board members are expected to attend and work the event. Please focus on starting to secure silent auction and raffle items.**
 - iv. **Board members need to let Monte Carlo committee know how they are securing their tickets so that they are accounted for.**
5. **ED Report**
- i. **INAPEF grant/ classes: Katy attended the INAPEF conference on 11/9. She attended a grant writing class.**
 - ii. **JCREMC Round Up Grant: Katy is applying for this grant in hopes to use to fund the Super Grant.**
 - iii. **Sponsor list: Katy is putting a list of sponsors for Monte Carlo. This list will be new sponsors and/ or previous sponsor that has not donated for a few years. This list will be separate from Megan's list. Katy will take lead in contacting these companies.**
6. **Old Business:**
- i. **Committee Documentation: postponed to next meeting due to time.**
 - ii. **Shed: postponed to next meeting due to time**
7. **New Business:**
- i. **Giving Tuesday: New ideas from INAPEF conference were discussed. Some were a little too time consuming to execute for this year with the Thanksgiving holiday in play. Agreed to use a sign to promote donations for a "Season of Giving" campaign that will run from Thanksgiving week thru end of the year. Current/previous donors can finish the sentence starter about why they gave and a picture of them with sign will be shared on social media with a link to donate.**
 - ii. **Anthem/Mental Health Wellness Tailgate 2024 - Lissi will discuss via email due to Lissi's absence.**
 - iii. **Duke Energy Grant - Mr. Figy & Mr. Fischer - postponed due to time**
 - iv. **2024 Budget & Financials: Peter distributed a budget proposal for next year and went over with board. Conservative projections. Motion to approve: David; Second by Jen. Approved.**

Executive Director Discussion:

- **Note: all discussion and 90-day review is considered confidential.**
- **90-day review had been distributed and reviewed by board members after presented to Katy by Executive Committee.**
- **Review included completed rubric by ED and each member of the Executive Committee, plus Shawn Bauer as the committee chair that had worked with her the most thus far.**
- **Initial goals set for 90 days were not met sufficiently so 4 new SMART goals were created and reviewed after 45 additional days; those goals went unmet after the allotted time period.**
- **Open conversation was held about how well Katy was meeting these goals by the board.**
- **Various board members shared their experiences for reference.**
- **It was agreed that she would be terminated with 30-day notice in order for Katy to complete any outstanding tasks. Based on meeting date with Katy, last day would be approximately 12/20/2023. Motion by David; Second by Megan. Approved.**

Next Meeting: January 8th

